

**MINUTES OF THE
UTAH COMPREHENSIVE HEALTH INSURANCE POOL
BOARD OF DIRECTOR'S MEETING**

**May 12, 2011
IHC Employee Services Building
5245 So. College Drive, Murray, UT
Rooms 8-9
12:00 P.M.**

Directors Present: Steve Bateman; Douglas Hasbrouck, M.D.; Chet Loftis; Matthew Minkevitch; Steve Neeleman; Rob Perry; Todd Trettin, Suzette Green-Wright (Designated by Neal Gooch).

Directors Absent: Libby Hunter, Chair; Neal Gooch; Randy Smart; Norman Thurston;

Present by Invitation: Tomi Ossana; Perri Ann Babalis; Sally Burns; Troy Pritchett.

SelectHealth Staff Present: Jim Murray; Lyndee Astill; Mark Brown; Stephanie Clausen; Maren Donaldson ; Shirlee Flandro; Fran Gard; Jesse Liddell; Kaylee Taylor; Judy Wolf.

Visitors: Van Christensen; Kempton Page; Jennifer Roth.

HIPUTAH ANNUAL BOARD MEETING

The meeting was called to order at 12:25 P.M. by Douglas Hasbrouck, M. D., Co-Chair.

ELECTIONS—Doug Hasbrouck, M.D.

1. **Elect Chairman and Officers. It was moved current officers for HIPUtah will continue for another year.** Moved—Matt Minkevitch; seconded—Steve Neeleman. Motion carried.
2. **Committee Structure/Members.** There was one opening on the Executive Committee. **It was moved that Randy Smart stay on for another term.** Moved—Matt Minkevitch; seconded—Rob Perry. Motion carried.
3. **Board Members Expiring Terms.** All current members are staying on the board for another term. **It was moved Steve Canfield be put on as a substitute on the Outreach Ad Hoc Committee.** Moved—Steve Neeleman; Seconded—Rob Perry. Motion carried.
4. **Review Articles, Bylaws & Plan of Operations modifications/updates.**
 - a. **Plan of Operations.** It was moved to accept the Plan of Operations for 2012 as presented. Moved—Rob Perry; seconded—Chet Loftis. Motion Carried.
 - b. **Bylaws.** There were no real changes to the Bylaws document, Ms. Babalis re-arranged and removed wording to make it more accurate. **It was moved to accept clarification of the Bylaws.** Moved—Steve Neeleman; seconded—Rob Perry. Motion carried.
5. **Review of FY 2012 Strategic Plan.**
 - a. **Financial resources and public support to grow program.** The strategy for the Budget for FY2012 was updated from \$8.50M to \$8.075M.
 - b. **Implement FY 2011 Legislative Changes.** HIPUtah will be included in Task Force sub-committee discussions beginning the end of August/first of September.
 - c. **External evaluation on the scope of work in the administrator's contract.** There was little modification. The new contract is slotted to be available for distribution for 1-1-12 date. There are no new endorsements.

- d. **Improve enrollee health cost and life quality by developing long term case and disease management programs for conditions such as asthma, congestive heart failure, and diabetes.** Such programs are part of the SelectHealth ROI.
- e. **Implement mechanisms to increase access to affordable health care including premium level adjustments, low-income subsidies, and coverage for special risk families.** Carrier Index rates must be reviewed by March Board meetings. Rates were increased for HIPUtah as of 7-1-11.
- f. **Provide oversight on the PCIP—Federal-HIPUtah.** This is a new item for future review.
- g. **Evaluate how high risk pools could interact with the Exchange or prepare for 2014 transition.** We are moving toward that target. The board needs to discuss in future meetings. It was suggested we invite Patty Connor to a future Board meeting to discuss upcoming changes. The Ad Hoc Committee will help prepare the board for how things will look in the future of this program.

HIPUTAH AND FEDERAL-HIPUTAH BOARD MEETING-MAY 12, 2011

The HIPUtah Annual Board Meeting was concluded and the HIPUtah & Federal-HIPUtah Board Meeting was called to order at 1:05 P.M. by Douglas Hasbrouck, M.D., Co-Chair.

APPROVAL OF MINUTES—Doug Hasbrouck

The HIPUtah minutes of March 10, 2011 were presented. They were approved with no corrections.

ADMINISTRATIVE REPORT—Jesse Liddell

HIPUtah

1. The Outreach Committee did a great deal to get the postcard developed explaining high risk insurance options to be used with the modified R590-172. The recording of notifications for denials by other insurers will be modified to tally once per month rather than every two weeks.
2. SelectHealth sends a postcard from the denial list from the carriers. Due to this new rule, we have noticed a big difference in the number of applications. Following the first postcard distribution, applications went from 125 in February to 220 in March. The numbers will need to be watched to see if it was a one-time increase or if it will continue with further postcard mailings.
3. The % of HIPAA eligible is growing after approving many for the Federal-HIPUtah program.

Federal-HIPUtah

1. A new addition to the Federal-HIPUtah Report is found in the section on Milliman Debit Point Distribution. When records are not supplied, the line 'Denial Letter' is now assigned partial debit points.

ACTUARIAL REPORT & FINANCIAL PROJECTIONS—Troy Pritchett

Federal-HIPUtah

1. Based on the projection of \$40 million budget to end of December 2013, no cap to enrollment is required. If enrollment increases faster than projected, this may need to be revisited.
2. Enrollment is picking up as expected. If monies are remaining in our allotment, there is a possibility those funds will be re-allocated to other States.

HIPUtah

1. Enrollment growth in Fiscal year 2008-09 was at 0.5% growth per month. In fiscal year 2009-10 growth was slightly higher at 0.6%. Due to recent drop in enrollment it is felt growth should be projected at 0.25%.

2. Using 0.25% growth in enrollment and based on experience incurred and paid through December 2010, we show a projected net asset balance at June 30, 2011 of \$23.5 million. The projected fund balance at June 30, 2012 is \$17.2 million.
3. The IBNR as of March 31, 2010 is projected to be \$2.8 million.
4. In July 2011 we will fall below the targeted 6 month reserve.

HIPUTAH 2nd QUARTER STATEMENTS—Tomi Ossana

Charts were presented and discussed for:

1. Statement of Net Assets as of December 31, 2010.
2. Statement of Revenues, Expenses, and Changes in Net Assets for the Quarter Ended December 31, 2010.
3. Statement of Cash Flows For the Quarter Ended December 31, 2010.

BUDGET REVIEW—Tomi Ossana

HIPUtah

1. It is projected that for FY 2012 the program has a 5 month reserve. In FY 2013 the reserve is projected to be below 3 months.
2. In January 2014 the Exchange is to be available for current Federal and State HIPUtah. Those people will be able to choose coverage without the penalty of a PEC.
3. As we get closer and programs become clearer, the board will communicate with enrollees regarding their options.
4. The process of setting the budget for FY 2013 will begin in August.

Federal-HIPUtah

1. We will need to develop new projections for funding of the program. The projected year end claims will need to be communicated to HHS.
2. Ms Ossana will recommend a revised Budget Projection in the next 3 or 4 months. Even if numbers are lower and claims are higher than expected, there probably will be no changes at this point.
3. Numbers will be evaluated for the July 2011 board meeting. The process of setting the budget for CY 2012 will begin in August.

HIPUTAH EXTERNAL AUDIT REPORT—Tomi Ossana

1. The External Audit has been completed as part of the State Audit for HIPUtah.
2. There were two exceptions listed. SelectHealth clarified both exceptions to the departments' satisfaction.

FEDERAL-HIP UTAH AUDIT REVIEW—Van Christensen

1. Federal Auditors, Jennifer Roth and Van Christensen were present in the meeting.
2. The Auditors presented their findings and are satisfied with corrections and training on the stated findings.
3. Being the first year of the program, there were no big recommendations at this time. Auditors felt the program is being handled well and accurately.

FEDERAL-HIPUTAH UPDATE—Tomi Ossana & Sally Burns

1. Discussion ensued on the need to raise the Federal-HIPUtah premiums or leave them at the current cost. **It was moved to increase the Federal-HIPUtah premiums by 3.5% as of 7-1-11.** Moved—Rob Perry; seconded—Todd Trettin. Motion carried with one abstention

2. From now on, anything publicized, or answers to questions given in writing for Federal-HIPUtah must be approved by HHS prior to distribution.
3. Policy letters are provided by HHS to clarify regulations.

PREMIUM SUBSIDY UPDATE—Tomi Ossana

1. The President signed an extension to the Federal Subsidy available to High Risk Pools. Even though it will award a little less funding to HIPUtah, it allows an extension to the Premium Assistance Subsidy Program until June 2012.
2. The HIPUtah board will not need to reduce this program until next year.

ACTION ITEMS (non-discussion item) —Tomi Ossana

1. Actuary RFP. The Actuary RFP committee (confirmed via email, committee Neal Gooch, Todd Trettin, Steve Neeleman) to extended the contract. **It was moved to renew the Actuary RFP contract with Milliman for the first year renewal option, effective August 1, 2011 through July 31, 2012.** Moved—Rob Perry; seconded—Matt Minkevitch. Motion carried. The amended contract is being developed and sent to Milliman.
2. Satisfaction Survey. SelectHealth reviewed the attached survey.
 - a. 2011 HIPUtah Survey. Findings were very similar to last year.
3. 2011 Federal-HIPUtah Survey. A new Federal-HIPUtah Survey was created to measure satisfaction with the program.
4. The possibility of including stuffers on the Health Equity program with EOB's and/or renewal letters was discussed. Mr. Neeleman will talk to other board members and bring ideas/suggestions to the July board meeting.

NEXT MEETING

The next Board meeting has been scheduled for **Thursday, July 14, 2011, 1:00 P.M.** at SelectHealth.

There being no further business, the meeting adjourned at 3:10 P.M.

Dated _____ of _____

Neal Gooch, secretary

Utah Comprehensive Health Insurance Pool